

*****GOVERNOR'S EXECUTIVE ORDER N-25-20***
RE CORONAVIRUS COVID-19**

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

MEMBERS OF THE PUBLIC MAY PARTICIPATE REMOTELY AT THE SEPTEMBER 3, 2020 MEETING VIA LIVESTREAM. THE LINK(S) WILL BE PROVIDE 24 HOURS PRIOR TO THE MEETING. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA WILL BE TAKEN VIA LIVESTREAM AT THE TIME INDICATED ON THE AGENDA. PUBLIC COMMENT ON SPECIFIC ITEMS ON THE AGENDA WILL BE TAKEN DURING THE TIME THAT ITEM IS DISCUSSED.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Trustees

*Debbie Crandell, President
Cristy Dawson, Clerk
John Paff
Brian Swanson
Jon Walton
Gabriella Giraldo*

DATE: Thursday, September 3, 2020

TIME: 5:30 p.m. Closed Session
6:30 p.m. Open Session

LOCATION: **VIRTUAL MEETING**
Join Zoom Meeting

<https://pgusd.zoom.us/j/82192917418?pwd=OEJ3N2JncHZFU2VlcStPUFowa2Rydz09>

Meeting ID: 821 9291 7418

Passcode: 9395093950

Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Crandell ___ Dawson ___ Paff ___ Swanson ___ Walton ___

II. CLOSED SESSION

- A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2020-21 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Song Chin-Bendib and Ralph Gómez Porras, for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2020-21 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Song Chin-Bendib and Ralph Gómez Porras for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Complaint (4 cases) [Government Code § 54957]

III. RECONVENE IN OPEN SESSION

- A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2020-21 [Government Code § 3549.1 (d)]
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2020-21 [Government Code § 3549.1 (d)]
3. Public Employee Discipline/Dismissal/Release/Complaint (4 cases) [Government Code § 54957]

- B. Pledge of Allegiance

IV. COMMUNICATIONS

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non Agenda Items)

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VI. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of August 20, 2020 Board Meeting 7
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- B. Certificated Assignment Order #3 14
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Certificated Assignment Order #3.
- C. Classified Assignment Order #3 16
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Classified Assignment Order #3.
- D. Acceptance of Donations 18
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration Recommends that the Board approve acceptance of the donations referenced below.
- E. Cash Receipts Report No. 6 and No. 1 19
Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent For Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.
- F. Contract for Services with Peninsula Sports, Inc. 22
Recommendation: (Lito Garcia, Principal, Pacific Grove High School) The District Administration recommends the Board review and approve the contract for service with Peninsula Sports, Inc.

- G. Contract for Services with Best Instrument Repair 25
Recommendation: (Sean Roach, Principal, Pacific Grove Middle School) The District Administration recommends the Board review and approve the contract for service with Best Instrument Repair to sanitize the PGMS instruments due to COVID-19.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Crandell ___ Dawson ___ Paff ___ Swanson ___ Walton ___

VII. PUBLIC HEARING: Resolution No. 1056 Regarding Sufficiency of Instructional Materials for Fiscal Year 2020-21 28

The Governing Board shall hold a public hearing or hearings at which the Governing Board shall encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders, and shall make a determination, through a resolution, as to whether each pupil in each school in the district has sufficient textbooks or instructional materials, or both, in each subject that are consistent with the content and cycles of the curriculum framework adopted by the state board. [EC60119(a)(1)]

Open Public Hearing _____ Close Public Hearing _____

VIII. ACTION/DISCUSSION

- A. Approval of Resolution No. 1056 Regarding Sufficiency of Instructional Materials for Fiscal Year 2020-21 33

Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The Administration recommends that the Board review and adopt Resolution No. 1056 regarding Sufficiency of Instructional Materials for fiscal year 2020-21.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Crandell ___ Dawson ___ Paff ___ Swanson ___ Walton ___

- B. Contract for Services with Monterey Bay Charter School at the Pacific Grove Campus 38
Recommendation: (Stephanie Lip, Nutrition Director) The District Administration recommends the Board review and approve the contract for services with Monterey Bay Charter School; Pacific Grove Campus (MBCS-PG) for Pacific Grove Unified School District (PGUSD) Food Service to provide daily lunch meals to MBCS-PG students at the cost of \$4.50 per meal.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Crandell ___ Dawson ___ Paff ___ Swanson ___ Walton ___

- C. Resolution 1058 Restricting Facility Use to Limit the Spread of Coronavirus (COVID-19) 41
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the Resolution 1058 which restricts the use of District facilities for the duration of the COVID-19 pandemic.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Crandell ___ Dawson ___ Paff ___ Swanson ___ Walton ___

- D. Approve Resolution No. 1057 for the Gann Limits for 2019-20 and 2020-21 45
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review and approve Resolution #1057 for the Gann Limit calculations for 2019-20 and 2020-21.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Crandell ___ Dawson ___ Paff ___ Swanson ___ Walton ___

- E. Approval of the 2019-20 Unaudited Financial Report 49
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review and accept the Unaudited Actuals Financial Report for the 2019-20 fiscal year.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Crandell ___ Dawson ___ Paff ___ Swanson ___ Walton ___

- F. Board Calendar/Future Meetings 169
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Crandell ___ Dawson ___ Paff ___ Swanson ___ Walton ___

IX. INFORMATION/DISCUSSION

- A. District Update on Response to COVID-19 171
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration will update the Board, staff and community on current District response and protocols to COVID-19.

Board Direction: _____

- B. PGUSD Counseling Plan-Supporting the Social and Emotional Needs of Students and Families Through Distance Learning 172
Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends the Board review the PGUSD Counseling Plan.

Board Direction: _____

- C. Chromebook Fleet Status 187
Recommendation: (Jonathan Mejia, Technology Systems Coordinator; Matthew Binder, Director of Education Technology; Ralph Gómez Porras, Superintendent) The District Administration recommends the Board discuss the status of the existing Chromebook fleet, including plans for the new Chromebook fleet, which was purchased to be for student testing and security protocols.

Board Direction: _____

- D. Solicitation of Funds Report 2019-20 188
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board review the attached list of Solicitation of Funds from the various entities.

Board Direction: _____

- E. Review of District Enrollment Projections for Day 6 of school for 2020-21 225
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review the attached information regarding Enrollment for Day 6 of school for 2020-21.

Board Direction: _____

- F. Future Agenda Items 231
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Resource Center (September 17, 2020)
- A member of the public requested Dual Language Elementary Program (TBD)
- Board requested teacher housing (TBD)
- Board requested review of current District committees (Will be addressed through District Newsletter/Update)
- A member of the public requested SELPA present on Special Education (Fall 2020)
- Board requested utility bills costs (electric and water) by school site (2020-21)

Board Direction: _____

X. ADJOURNMENT

Next regular Board meeting: September 17, 2020 – District Office